

## MEMORANDUM

To: Mayor and Board of Aldermen

From: Barry Webb, Interim Town Manager

Re: Weekly Report

Date: May 13, 2016

### **PROJECT UPDATES**

Town Hall Parking Lot Project: With the Board's action this past Tuesday to award the contract for the Town Hall Parking Lot Improvements project to Cedar Hill Grading, Inc., other steps are now being taken in anticipation of this work beginning in the near future. One of the first items to be addressed involves the relocation of AT&T and Charter Communications lines currently running over the parking lot area. Doug Huffman will be meeting with representatives of both of those companies on Monday to go over the plans for the line relocations and seek their cooperation in seeing this happen on a timely basis. We have also notified representatives of Benesch, the project design firm, that this work must take place before any other significant activity can move forward. The results of the meetings on Monday with AT&T and Charter will have a bearing on when the Notice to Proceed may actually be issued to Cedar Hill, authorizing them to begin.

Trade Street Intersection Improvements Project: Tarpon Construction will be removing the old pavement and concrete in the vicinity of the Trade Street/Gaston Street intersection next week, working south on Gaston and east on Trade. If that goes well, they will also be able to start forming the curb and filling in the underlayment in that area. BERCO reports that they have concrete test cylinders at the lab to have a "break test" performed and that no problems are anticipated with that testing. It was estimated that we would see poles in the air in 2-3 weeks. In follow-up to discussion of this project at the Board's meeting this past Tuesday, I have confirmed with NCDOT that the current placement of cones and traffic pattern were determined to be necessary for the project, but the person I contacted at DOT said they would look to see if any gaps could be left at drives to businesses.

CMAQ Sidewalk Project: This week, I spoke with the Program Consultant with NCDOT's Local Programs Project Management Unit about our two CMAQ sidewalk projects to get an update on where they stood from the perspective of DOT-Raleigh. She was going to go back and review our submissions, particularly in light of the amendment having been made to the original request, and let me know the next actions that need to be taken. It was her suggestions, however, that we may want to consider resubmitting an application that combines the two projects into one, since one is essentially a continuation of the other. She felt that we would end up seeing better cost proposals by bidding this as a single project, so, once I hear back from her, we may come to you with a request to consider taking that action.

Gastonia Sewer Interconnect: I was in contact this week with the Director of Utilities for the City of Gastonia regarding the updated cost estimate for this project. I had indicated to him that we needed to have that information for our budget discussions, and he said that they would try to get a ballpark figure together as soon as possible.

**BUDGET WORKSHOP**

As discussed at last Tuesday's meeting, the Board's budget workshop will be held next Thursday, May 19<sup>th</sup>. We will begin at 5:00 p.m. with food and get into the detailed review of the proposed 2016-2017 budget at 5:30 p.m. As mentioned at Tuesday's meeting, we anticipate modifications to some of the numbers in the material you received based both on some changes we already know need to be made as well as potential adjustments that may result from the discussion at the workshop. We particularly want to address constraints within the current revenue structure in two of the funds. If you have any questions prior to the workshop, please let us know.